

Infection Control and Cross Contamination Prevention

Policy and procedure for the handling, cleaning, and storage of privacy (cubicle) curtains within the JW Draperies facility and during transportation.

- 1. Soiled curtains are to be brought in via hard surface plastic wheeled buckets from the trucks directly to the wash area.
- 2. The curtains are to be either loaded directly into wash machines, or put on the floor in the "soiled" area.
- 3. From the wash machines curtains are to be placed into designated "clean" roller bins and taken to the dryers.
- 4. The dryers are to be run at temperatures of 135 to 150 degrees for 30 minutes, a standard preventative protocol for killing potential infectious diseases, scabies, bedbugs, viruses, etc.
- 5. The clean dried cubicles are to be laid out on rolling tables in the "clean " area.
- 6. The curtains are to be placed on the stea press table and treated with boiler generated steam for releasing wrinkles and to serve as an additional treatment in the preventative protocol for killing potential infectious diseases, scabies, bedbugs, viruses, etc.
- 7. Clean and pressed curtains are individually folded on the "clean area" folding table, hung on 13" hangers, and placed the warehouse area for storage on pipe racks designated for the particular healthcare facility until delivered back to the facility.
- 8. Plant manager will daily monitor all "clean" and "soiled" containers to ensure they are in their designated areas to prevent cross contamination.
- 9. Drivers are to ensure, while at the healthcare facility, that clean curtains are removed from their trucks prior to loading soiled curtains.